**Flow Diagram (Zonal level)**

1. **Service Name - Stock Allotment (Zonal Level)**

*ZONAL**OFFICE*

1. **Initiate item allotment to DM.**

API1-Get opening balance

**DM OFFICE**

**2. Accepted**

API2-update stock register

END

**Description**

**STEP 1:** ZONAL Office initiate allotment of item to DM.

**STEP 2:** DM office will accept the application.

**2. Service Name - Stock Requisition (Zonal Level).**

**DEPARTMENT**

**ZONAL OFFICE**

**4. Rejected**

1. **Submission Requisition**

API1-Get opening balance

**2. Scrutinized Application**

API1-Get opening balance

Office

**3. Approved**

*ZONAL OFFICE*

**5. Accepted**

API2-update stock register

END

**Description**

**STEP 1:** ZONAL Office.

ZONAL OFFICE applies for Requisition of Item as per requirement.

**STEP 2:** DEPARTMENT Office scrutinized the application and check requisition item.

**STEP 3:** DEPARTMENT office will approve the application.

**STEP 4:** DEPARTMENT office will reject the application.

**STEP 5:** ZONAL office will accept the application.

**3. Service Name - Stock Updation on Direct Supply/Rejected items (Zonal Level).**

**ZONAL OFFICE SECTION**

**(HEAD CLERK)**

1. **Entry of items**

**ZONAL OFFICE**

**2. Approved**

**API3-update stock register on direct supply**

**OR**

**API4-update stock register on rejected items**

END

**Description**

**STEP 1:** ZONAL Office Section (Head Clerk) enters the details of direct supply from the source

**STEP 2:** ZONAL Office will approve the application.